

Philadelphia Music Project 2010: Letter of Intent to Apply

This form is due in the PMP office on or before **Monday, November 2, 2009**. PMP's address: Philadelphia Music Project, The Pew Center for Arts & Heritage, 1608 Walnut Street, 18th Floor, Philadelphia, PA 19103. PMP will not accept this form or any application forms via fax or e-mail.

I. Basic Information

NAME OF ORGANIZATION		DATE FOUNDED
STATE AND DATE OF NON-PROFIT INCORPORATION		DATE RECOGNIZED BY IRS AS 501(C)(3) ORGANIZATION
CONTACT PERSON, TITLE		
ADDRESS (CHECK IF NEW <input type="checkbox"/>)		CITY
COUNTY	STATE	ZIP CODE
CONTACT PERSON'S TELEPHONE + EXT.	MAIN TELEPHONE	FAX
E-MAIL	WEBSITE URL	
KEY PERSONNEL (NAMES + TITLES)		
PROJECT TITLE	<input type="checkbox"/> ONE YEAR GRANT	<input type="checkbox"/> TWO-YEAR GRANT
AMOUNT REQUESTED	PROJECT LENGTH (CHECK ONE OF THE BOXES ABOVE)	
PROJECT START DATE (no earlier than 7/1/10)	PROJECT END DATE (no later than 6/30/11 for one-year projects and 6/30/12 for two-year projects)	

II. Fiscal Information

ORGANIZATION'S FISCAL YEAR ENDS (month/day)	TOTAL OPERATING EXPENSES FOR MOST RECENTLY COMPLETED FY*
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*This figure determines the maximum amount of money an organization can request from PMP each year. **For non-music organizations: instead of providing total operating expenses on the line above, provide your organization's total performing arts budget (e.g., music, theater, and dance) for FY2008-2009.**

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III. Project Description

Briefly outline your projected proposal and grant amount request. Please include any questions or concerns you have regarding the development of your project, the application process, or the eligibility of your project or organization. This letter will not be considered by panelists, but rather is to help PMP staff assist you and be aware of any potential problems in an application. Refer to page 11 of the guidelines for additional information.

SIGNATURE OF AUTHORIZING OFFICIAL

DATE