

BUDGET MODIFICATION REQUEST: EXPENSES

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| Grantee Organization: | Grant number: |
| <input type="checkbox"/> One-year grant <input type="checkbox"/> Two-year grant, year one <input type="checkbox"/> Two-year grant, year two (provide financial data for year two only) | |

Submit this form to PMP if requesting permission to reallocate more than 5% of PMP project grant and/or if requesting any project modification (i.e., with regard to artists, repertoire, timeline, and venue) that necessitates revision to the overall project budget. Please attach a narrative providing a rationale for the PMP grant reallocation/budget modification. *Expense breakdowns may be provided as attachments, if necessary. This form can be downloaded at www.philadelphiamusicproject.org/reportingforms.php.*

| Categories | Approved Total Expense* | Approved PMP Grant Allocation | Modified Total Expense | Modified PMP Grant Allocation |
|--|-------------------------|-------------------------------|------------------------|-------------------------------|
| Guest Artists (list by name and fee) | | | | |
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| Resident Artists (list by name/position/rate of pay per service, as appropriate) | | | | |
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| Production Expenses (list by category of expense) | | | | |
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| Marketing Expenses (list by category of expense; identify media outlets) | | | | |
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| Administrative Salaries (include salaries for project implementation; PMP portion may not exceed 10% of total grant amount) | | | | |
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| Other Expenses | | | | |
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| TOTAL EXPENSES (must match total income on page 2) | | | | |

* In the APPROVED TOTAL EXPENSE and APPROVED PMP GRANT ALLOCATION columns, list the total project expense figures and approved PMP grant allocations submitted with your proposal (from the TOTAL 09-10 COST and 09-10 PMP AMOUNT columns on A12, the Project Budget: Expenses form, of your application. If this is a two-year grant, refer to the relevant year). In the MODIFIED TOTAL EXPENSE and MODIFIED PMP GRANT columns, list the total modified expense figures and modified PMP grant allocation for the funded project.

Grantee organization:

BUDGET MODIFICATION REQUEST: INCOME

Income breakdowns may be provided as attachments, if necessary. This form can be downloaded at www.philadelphiamusicproject.org/reportingforms.php.

| Categories | Approved Income | Modified Income |
|---|-----------------|-----------------|
| Philadelphia Music Project grant* | | |
| Foundation Support | | |
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| Public Agencies | | |
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| Corporations | | |
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| Individual Contributions | | |
| Earned Income | | |
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| Other | | |
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| TOTAL INCOME (must match total actual expenses on page 1) | | |

**In the APPROVED INCOME column, list the PMP request amount from your application form. In the MODIFIED INCOME column, list the project grant award (your request amount plus the 5% project overhead supplement). Do not include PMP general operating support (10% supplement to project grants provided to non-Philadelphia Cultural Leadership Program grantees), if awarded.*